



JOB DESCRIPTION | CAFÉ ASSISTANT | 10 HOURS/WEEK

My Win:

I know I am winning when the Fusion Café is a thriving place of connection for our community. My role helps ensure the meals and entertainment of the Café adds to an overall positive experience for people attending the Café.

My Main Responsibilities

- Contacting and booking food trucks, catering companies and chefs to provide meals for Café
- Contacting and booking musical performers, artists and tech teams as needed
- Shopping for Café supplies
- Recording expenses for Café
- Be present weekly at the Café to help with set up, tear down and to ensure it runs smoothly
- Helping plan and execute special events (e.g. Volunteer appreciation, boba month, trivia nights, etc.)

My Qualifications:

- Mature faith in Jesus Christ
- Embody the Christian Assembly core values of worship, family, kingdom
- Team player, detail oriented, ability to multi-task well
- Effective interpersonal and communication skills
- Needs to work on Sundays (*Work days ideally to be Sundays & Thursdays*)
- Strong follow through on tasks
- Committed to the vision of Fusion

My Expectations:

- Contribute positively to the energy and efficiency of the staff
- Able to perform tasks with minimal supervision
- Grow daily as a follower of Christ

I Report To:

- Bo Flores, Generations Pastor
- Emily Sagherian, Fusion Administration / Café Manager